

# Wynyard Quarter Transport Management Association

Meeting No.20

## Board Meeting

<b>Date and time:</b>	<b>Wednesday 15<sup>th</sup> May 2019 10am</b>
<b>Attendees:</b>	<ul style="list-style-type: none"> <li>• Anita Potgieter (AP), Fonterra - Chair</li> <li>• Tim Fitzsimmons (TF), Goodman</li> <li>• Louise Baker (LB), WSP Opus</li> <li>• Daniel Scott (DS), VHHL/Tramco</li> <li>• Graham Kristiffor (GK), Precinct Properties</li> <li>• Ben Twigden (BT), 151 Property</li> <li>• Lauren Tilson (LT), Precinct Properties</li> <li>• Adam Davis (AD), Sanford</li> <li>• Brigid Rogers (BR), WQ TMA Coordinator</li> <li>• Bernard Trevor (BT), ASB Bank</li> <li>• Geeling Ng (GN), Auckland Theatre Company</li> </ul>
<b>Apologies:</b>	<ul style="list-style-type: none"> <li>• Natasha Gordon (NG), Auckland Theatre Company</li> <li>• Fiona Knox (FK), Panuku</li> <li>• Pippa Coom (PC), Waitemata Local Board Chair</li> <li>• Peter Busfield (PB), NZ Marine</li> <li>• Lucy Godfrey (LG), Mott MacDonald</li> <li>• Fred Botica (FB), Stolthaven Terminals</li> <li>• Miguel Menezes (MM), Auckland Transport</li> </ul>
<b>Notes taken by:</b>	Brigid Rogers
<b>Meeting held at:</b>	Fonterra

Item	Discussion and Action	By who
1	<p><b>Apologies and notes from last meeting / matters arising</b></p> <p>Apologies as noted above. :</p> <p>MM to follow up on motorbike parking provision in WQ</p> <p>LG asked if AT were leading the transport arrangements for the ACup. MM said he would find out and put the TMA in touch with the right person.</p> <p>LG asked what influence AT had over the consent which was granted for 385 car parking spaces in WQ? MM commented that Resource Consents were approved by Auckland Council but often comments were sought from AT. MM said he would look into it and report back to the Board.</p> <p>From April meeting</p> <p>FB had sent through details of signage and road markings – BR reported at AT</p> <p>BR reported that she had contacted AT regarding the location of bus stops in WQ and the Public Transport team were due to present to the Board in June.</p> <p>FK to find out about the proposed off street bus layover area and report back.</p> <p>FK to try and find a contact for AC36 legacy projects</p> <p>BR to find a contact at America's Cup events Limited</p> <p>Notes from April meeting were approved – DS proposed seconded by LB.</p>	<p>MM</p> <p>MM</p> <p>MM</p> <p>FK</p> <p>BR</p>

<p><b>2</b></p>	<p><b>Infratil presentation</b></p> <p>Andrew Lamb (AL) explained that the first stage of the development comprises of a hotel, retail and a 385 space car park. The car park is under a 15 year concession for occupiers of Wynyard Quarter and is scheduled to open in April 2020. Infratil are in the process of engaging a car park management company. AL explained that the carpark would be selling bulk leasing and the car park would be a ticketless operation, and would also have licence plate recognition.</p> <p>BT asked if there was any requirement to provide a minimum number of public car parking spaces. AL confirmed there was no requirement. AL confirmed that 650 car park spaces had been consented in buildings 4, 5 &amp; 6.</p> <p>AP asked if the end of trip and bike parking being provided would be open to the public. AL responded that end of trip facilities were to be put in at a later date and that cycle parks would be open to the public. However there were concerns around mixing cars and bikes on ramps etc. LB offered that AL could visit WSP Opus as they had exactly that set up and to date there had been no issues.</p> <p>LB asked if there was a requirement to produce a travel plan and join the TMA as part of the RC. AL confirmed that as it was deemed a temporary occupation a travel plan was not required, but there was a travel plan for the office premises.</p> <p>AP thanked AL for attending.</p>	
<p><b>3</b></p>	<p><b>FutureFit presentation</b></p> <p>Sophie Heighway (SH) from Auckland Council explained that Auckland council had set a target of reducing carbon by 40% by 2040. Aucklanders are all being encouraged to do their bit to reduce their carbon footprint. FutureFit is a web based calculator that takes participants through a list of questions and shows you how you might make changes to reduce your carbon emissions. This is now being rolled out to businesses with Spark being the first adopter. A report can then be generated on staff engagement and that can be used as companies strive to reduce carbon emissions. AC have a 12 month plan of activations looking at all aspects of carbon reduction, travel, eating, shopping etc. Each theme will have targeted rewards and incentives to encourage ongoing participation.</p> <p>BR mentioned the AT project Green Coalition and asked how that fitted in with this project. SH to talk with AT about possible overlaps.</p> <p>TF asked about the data that would then be available to businesses. SH confirmed that it would be collective rather than individual data, showing reductions per category over a range of areas.</p> <p>LB asked how community cations could be measured rather than individual changes. LB also asked how barriers to change might be identified with this web based system. SH explained there were lots of links to resources and ideas and that would help make change happen.</p> <p>SH went on to outline the cost for participation which are currently sitting at \$20 - \$30,000 pa. However they are working hard to reduce this cost and so far companies had not seen the cost as an issue. They are hoping it will settle at around \$15-\$20,000 pa – or 50 cents per employee.</p> <p>BT expressed slight concern at integrating such a scheme within some organisations as security could be an issue. SH explained that unique URL codes provided a good safety net.</p> <p>AP thanks SH for attending.</p>	
<p><b>4</b></p>	<p><b>Funding</b></p> <p>TF keen to follow up with sponsorship opportunities. BR offered any help needed.</p>	<p><b>TF</b></p>
<p><b>5</b></p>	<p><b>Updates</b></p> <p>AP reported that the Panuku had asked to stagger payments for the joint project. This had been agreed.</p>	

	<p>AP mentioned that Fonterra had been approached by AT regarding Green Coalition. The response to AT had been that such requests would be best directed through the TMA.</p> <p>AP reported that a meeting had been set up with Vanessa Ellis Customer Experience GM at AT for end of May.</p>	
<b>6</b>	<p><b>Items of interest / AOB</b></p> <p><b>6.1 Joint Panuku project</b> BR gave an update on the project outlining what projects were being worked on by AC, AT and Panuku. Anyone with any knowledge of any other relevant projects should contact BR.</p> <p><b>6.2 WQ Smart revamp</b> FK to provide update at next meeting</p> <p><b>6.3 Mevo meeting</b> Meeting with Mevo had taken place and they had requested written support from the TMA in support of their ECCA funding bid. The project was around a shared fleet of EVs for businesses in WQ. WQ TMA agreed to send a letter of support BR encouraged individual businesses to do the same. Mott MacDonald had already sent through their letter of support. LB confirmed WSP Opus were supportive. However it was unlikely that WSP Opus would be able to provide off street parking spaces for Mevo vehicles.</p> <p><b>6.4 Promotional videos update</b> No update as NG was unable to attend.</p> <p><b>6.5 Ebike familiarisation tours</b> Flyer has been produced and will be circulated to businesses to encourage participation.</p> <p><b>6.6 America's Cup</b> BR to talk with MG (WEA) regarding the traffic impact assessment reports for the AC36 events.</p> <p><b>AOB</b> LB suggested that Infratil might like to learn more about the TMA and perhaps consider membership. BR to follow up.</p>	<p><b>ALL</b></p> <p><b>FK</b></p> <p><b>BR</b></p> <p><b>BR</b></p> <p><b>BR</b></p>
	<b>DATE OF NEXT MEETING – Wednesday 19<sup>th</sup> June 10am at Mott MacDonald</b>	