

Wynyard Quarter Transport Management Association

Meeting No.16

Board Meeting

Date and time:	Wednesday 21st November 2018 10am
Attendees:	<ul style="list-style-type: none"> • Tim Fitzsimmons (TF), Goodman - Chair • Lester McGrath (LM), Auckland Theatre Company • Pippa Coom (PC), Waitemata Local Board Chair • Adam Davis (AD), Sanford • Peter Bowden (PBP), Precinct Properties • Graham Kristiffor (GK), Precinct Properties • Louise Baker (LB), WSP Opus • Fred Botica (FB), Stolthaven Terminals • Brigid Rogers (BR), WQ TMA Coordinator <p>Attending as observers:</p> <ul style="list-style-type: none"> • Mike Prentice – 151 Property • Ben Twidgen – 151 Property • Penelope Baber – Bayleys
Apologies:	<ul style="list-style-type: none"> • Anita Potgieter (AP), Fonterra • Peter Busfield (PB), NZ Marine • Murray Helm (MH), Bulk Storage Terminals • Bernard Trevor (BT), ASB • Miguel Menezes (MM), Auckland Transport • Fiona Knox (FK), Panuku
Notes taken by:	Brigid Rogers
Meeting Held at:	Fonterra

Item	Discussion and Action	By who
1	<p>Apologies and notes from last meeting / matters arising</p> <p>Apologies as noted above. TMA members attending as observers are also noted above.</p> <p>Matters arising</p> <p>TMA accounts - ASB were unable to provide help to review the TMA accounts.</p> <p>MM to follow up on motorbike parking provision in WQ</p> <p>Notes from October meeting were approved – AD proposed seconded by FB.</p>	MM
2	<p>151 Property</p> <p>Mike Prentice (MP) introduced himself and Ben Twidgen. They will be representing the prospective owners Blackstone who have purchased some buildings from Goodman. These include Fonterra, Datacom, Bayleys etc. The purchase is currently being reviewed by the Overseas Investment Authority. MP confirmed that 151 Property had joined as members of the TMA and were also seeking selection to the Board.</p> <p>Penelope Baber will take care of the day to day property management such as rent reviews, any leasing issues, budgeting and reporting to 151 Property on the portfolio activity. Bayleys will also be active in the facilities management area.</p>	
3	<p>Presentation from Bike Street Bikers</p> <p>Andrew Charlesworth (AC) and Cleve Cameron attended and presented to the Board.</p> <p>A copy of the presentation will be circulated separately. Big Street Bikers will be launching new e docking stations before Christmas. Keen to look at increasing the use of ebikes for people with a 10km journey to work. They have also created a new mobile rechargery which will be moved around the city and be in the same spot for 6/8 weeks.</p> <p>Andrew talked about working with individual businesses to enable staff to try bikes for free and</p>	

	<p>maybe even take them home to experience commuting by ebike before making a purchase. Big Street Bikers keen to tailor schemes to fit employers' needs and requirements of staff, including training, certification H&S etc.</p> <p>LB suggested that the TMA become involved with developing an app that would show on demand all the sustainable options available to commuters (i.e. ebikes escooters etc.)</p> <p>GK commented that with the completion of the Skypath WQ will be the first destination off the bridge and the volumes of commuters would significantly increase.</p> <p>AC mentioned a hire scheme that they are considering for tourists to enable visitors to get to see more of Auckland. The America's Cup teams were discussed along with the potential from cruise ship passengers.</p> <p>LM saw that the TMA could add value through its connections and could see charging stations in Karanga Plaza and Silo Park, providing a network of ebike facilities.</p> <p>BR to follow up with AC. TF thanked Big Street Bikers for attending.</p>	BR
4	<p>Presentation by Precinct Properties on 10 Madden Street & Commercial Bay</p> <p>A copy of the presentation will be circulated to all Board members.</p> <p>10 Madden Street will be office space along with some ground floor food and beverage/retail. It will be finished by October 2020 with tenants moving in by December 2020.</p> <p>Commercial Bay will be a mix of hotel, retail, and offices along with a proposed roof top bar. It should be open late 2019.</p> <p>Precinct are very aware of creating connections between the downtown area and the waterfront area. The laneway experience is part of connecting the Commercial Bay scheme to the surrounding areas, to that end Precinct have engaged a "way finding" person to ensure connections are in place. TF thanked PB and GK for the presentation.</p>	
5	<p>Update from Wynyard Edge Alliance</p> <p>BR reported that Michael Goudie had sent his apologies. The next meeting of the Community Liaison Group was a pre-construction meeting to be held at 730am on Friday 30th November.</p>	
6	<p>Annual General Meeting</p> <p>BR reported that the AGM would be taking place as agreed on Friday 30th November at 1230pm. The AGM would not involve speakers and would take place in accordance with the requirements of the TMA Rules. Anita as Chair will preside over the AGM.</p> <p>Change to Rules of TMA - at the AGM members will be asked to vote on a change in the Rules to enable the TMA to obtain non-profit status with the IRD.</p> <p>Review of accounts – ASB were unable to help and no other qualified parties had come forward. BR had approached an independent auditing firm who have agreed to undertake the review at a fee of \$1000 including GST. The Board agreed to proceed with this option. Proposed TF seconded LM.</p> <p>Elections to the Board – BR confirmed that there were 5 vacant seats and that nominations for those seats close on Thursday 22nd November at 5pm. A vote will only need to take place if there are more nominations than seats. This will only be known after the closing date. Any vote would take place at the AGM.</p>	BR
7	<p>Funding updates</p> <p>BR reported that an offer of service had been requested by Auckland Transport and BR had sent that to AT, but as yet no PO number has been received by the TMA. The TMA cannot invoice AT without the PO number. BR will continue to liaise with AT to try and obtain prompt payment.</p>	BR/MM
8	<p>Updates</p> <p>Pippa Coom (PC) explained her position on the Board as one of liaison and non-voting. PC went on to say that she felt that Commercial Bay redevelopment had been a driver for the transformation of Quay Street. PC had received feedback from the public about a lack of consultation on the Downtown project. PC also stressed that there would be a lot of disruption as the area is upgraded. It would force people to review the cross town journeys they currently undertake. PC is hopeful that the motorway network will be used as it was designed.</p> <p>The City Centre Advisory Board (CCAB) are looking at Lower Albert Street and will also be doing a refresh of the City Centre Master Plan, with a focus on access for everyone.</p>	

	<p>PC mentioned that the annual budget processes were underway and that the TMA might want to look at applying for funds from AC.</p> <p>Wynyard Commons' name is under review by the Local Board.</p> <p>Panuku had applied for an extension of the resource consent to continue using the Jellicoe Street car park as a surface car park. BR to follow up with FK.</p> <p>The Local Board has taken the position to support the tram in the face of opposition from Panuku. The Local Board would like to see the tram continue at least until after the America's Cup. PC mentioned that the original plan was for the tram to connect through to Britomart. BR mentioned that the TMA had been approached and had determined a neutral position.</p> <p>LB commented that with all the disruption associated with building and construction works the TMA could expand into the downtown area and take on a new role. Looking at reroute and remode. LB commented that the TMA would need proper funding for that to happen.</p> <p>PC made mention of the development response fund and suggested that the TMA make contact with Barbara Holloway at AC to determine what funds are available and what action is being taken. PC mentioned that HOTC were concerned that the messaging needs to be correct to avoid people staying away. PC mentioned that AT has a Regional Public Transport Plan out for consultation https://at.govt.nz/about-us/transport-plans-strategies/regional-public-transport-plan-rptp/ the closing date for submissions is 14th December 2018.</p> <p>TF thanked PC for the update and asked that the TMA be kept informed of any consultations pertinent to the TMA.</p>	BR/FK BR BR
9	<p>Items of interest / AOB</p> <p>Inugo update – TF reported that Fonterra were now trialling the Inugo app in some areas of their car park. There are issues to be worked through put Fonterra's objective is to see the parking opened up for public use after hours.</p> <p>Ben Twigden commented that the area of Fringe Benefit Tax (FBT) may have implications to aspirations to open up the car park. With FBT running at 49% that may need further investigation. GK mentioned that KPMG had looked into FBT and may have some answers. GK also mentioned that the new development on the NZ Bus site would have a 350 capacity car park within the complex.</p> <p>TF commented that there seemed to be a disconnect between IRD and car parking and that tax implications need to be fully understood by the TMA.</p> <p>Animated map – this had been well received and BR managed to get it onto the AT website as part of the Royal visit comms. Stats from google are that since 28th September 2018 the TMA website had 2444 page views, 1646 sessions (with an average session time of 1.09. 86% of people accessed the site from a desktop. AT had reported that the HOP card 'give it a go' promotion had resulted in 50 cards being sent out to WQ commuters.</p> <p>Servicing & Loading review – HOTC undertaking some work on this and a representative from Precinct was attending. BR asked that Precinct feedback to the TMA at the next Board meeting.</p> <p>Date of next Board meeting – after some discussion it was suggested that all Board members attend the AGM and straight afterwards a short Board meeting take place to elect the officers to the Board (Chair, vice etc.)</p> <p>Board members time – LB suggested that a spread sheet be created so that all Board members could keep a log of the time they spend undertaking TMA business. This could then be used to show AT the level of investment being made by the private sector. BR reminded the Board that an estimation of Board time had been undertaken and that figure was \$160,000pa. TF acknowledged that the Board members did undertake a lot of work for nothing. LB felt that the concept that AT presented at the start of establishing the TMA was not the way they TMA was currently running. TF suggested that as and when precise data was needed it could be collated by Board members.</p>	GK ALL ALL

AGM Friday 30th November 1230pm followed by short Board meeting.